

MITCHELL CORK

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PERSONAL PROFILE

I am a post-graduate from Middlesex University and my experience ranges from food and customer service, to 3D animation and theatre work. These various roles have allowed me to develop impeccable interpersonal, problem solving and time management skills, which when all are combined, allow me to work excellently both as a leader, and within a team in any environment. I feel that these skills in addition to my previous experience make me the ideal candidate for any role.

EDUCATION

Middlesex University, Hendon, (2013 – 2016);

Graduate of **BA Hons 3D Animation & Game Design** with an **Upper Second Class (2:1)**

Sussex Downs College, Lewes, (2011 – 2013);

Level 3 in Creative Media Production with Double Grade **Distinction, Distinction*** (equivalent to an A, A*).

Level 3 in IT with Grade **Distinction** (equivalent to an A).

Level 3 in Performing Arts with Grade **Distinction*** (equivalent to an A*).

PROFESSIONAL EXPERIENCE

Asda Stonecot – Ambient Section Leader – (September 2016 – December 2016)

Within 3 months of working at Asda as a Security Guard, I was promoted to become one of two supervisors of the Ambient Twilight section, a completely separate department in my store to security. With this promotion, I was given a lot of trust and authority in the store, and my job role became far-reaching. I was tasked with; accepting large deliveries and handling the manifest, entrusted to lead a team of 5-10 employees daily, closing down the store and locking up for the night, acting as duty manager and tending to all departments when the manager was not present, to name just a few responsibilities.

Operating in this high pressure role strengthened all the skills I had learnt previously, and allowed me to expand my repertoire into leading a team in a smooth operating fashion. As well as this, I was also able to gain experience in dealing with important documents, handling store policies and managing synergy between separate departments.

Asda Stonecot – Security Guard – (June 2016 – September 2016)

My job as a Security Guard involved a mix of physical and regulatory work. First and foremost, I ensured the safety and preservation of both the people and stock in our shop; that meant providing help and assistance to both colleagues and customers when they needed it as well as making sure that any theft, violence or other incidents were kept to a minimal and were handled properly. The latter part of my job involved administrative documenting of all the security proceedings; this comprised logging any and all crimes, CCTV recordings, personnel checks and more, conducted by all security staff, in full, in both a physical and digital format.

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Working as a security guard allowed me to improve my overall proficiency as both a team player and as a leader, as the different aspects of this job have facilitated both team work and independent leadership.

JD Wetherspoon – Bar Associate – (October 2015 – December 2015)

As a job over the Christmas period I worked at my local Wetherspoon as a waiter/bar staff; when on the bar, my job involved serving a range of ales, cocktails, soft drinks etc. as well as taking food orders from customers; handling money was an essential part of the job. When serving on the floor, my job involved general waiting duties, such as bringing food to customers and clearing the tables once they were finished.

Other parts of the job included ensuring the tidiness and hygiene of the restaurant, bar, toilets and outside of the building as well as restocking condiments and supplies. In addition to this, maintaining a high standard of customer service was crucial to the role. Throughout my time there I became accustomed to working non-stop through extremely busy periods; in the build-up to Christmas, Friday and Saturday each week would bring non-stop work from around 7pm until we would close in the early hours of the morning.

Drusillas Park (Zoo) – Playland Assistant – (February 2011 – August 2014)

My primary responsibilities in this role were split into three distinct components; customer service, cleanliness and risk assessment. The customer service component of my role comprised greeting, handling and guiding upwards of approximately 4000 customers of different ages in a day depending on seasons. This required having great customer service and problem solving skills, as well as a fantastic knowledge of the park such as prices, animal feeding times and directions to name a few.

I was also responsible in part for the general cleanliness of the park; this involved walking around sweeping and picking up litter, changing bins as well as the cleanliness of the attractions to ensure an enjoyable environment for the children and their families.

The risk assessment component of my role involved checking and testing the equipment and attractions for any problems or potential hazards that may need to be referred to the maintenance team to be fixed; this could include anything from chipped play equipment to the safe running of the tour train.

ACHIEVEMENTS

I have taken it upon myself to pursue a variety of projects external to education. Examples of these include taking part in community plays, one of which was commemorating the Battle of Lewes. I have gained acclaim for a range of video media projects, winning an award for coverage of an event which I presented and directed, as well as being nominated for an award for a short film I created.

ICT AND TECHNICAL SKILLS

I am proficient in a wide range of software, from the day-to-day Microsoft Office (including Word and Excel), to the advanced software of the Adobe Creative Suite (Photoshop, Premiere, After Effects etc.), and even heavily specialised software such as Autodesk's 3D software Maya.

HOBBIES AND INTERESTS

In my spare time I enjoy an abundance of activities; I am an extensive fan of both theatre and films, and try to make time for both by going to the cinema and theatre when possible. Outside of these, I enjoy playing video games and stay up to date with the newest releases and events. Finally, I spend the rest of my time learning and teaching myself new software's, so as to further my proficiency in my weak areas.

REFERENCES: AVAILABLE UPON REQUEST